

Shaftsbury Woods
Clubhouse Rental Agreement

I _____ will be responsible for the Shaftsbury Woods Clubhouse
(Please print name)
and my guests on _____.
(Date)

\$ _____ of my deposit of \$ _____ will be returned if the Clubhouse is:

- Vacuumed
- Ashtrays cleaned
- Furniture put back in place
- Kitchen floor swept and mopped
- Counter tops and tables cleaned
- Restrooms cleaned and mopped
- Fireplace is cleaned
- Garbage is removed from premises
- No items are taken
- Clubhouse is cleaned by noon of the next day

Note- Rental of the Clubhouse does not include the pool area. Any damages or cleaning costs will be deducted from the deposit. The key must be returned by the next day.

KEYS MUST BE RETURNED WITHIN (5) BUSINESS DAYS OR YOUR DEPOSIT WILL NOT BE RETURNED.

Deposit Requirements:

Owners- \$125.00, of which \$100.00 is refundable

Renters- \$150.00, of which \$50.00 is refundable

Owner Company Parties- \$150.00, of which \$50.00 is refundable

Outside Organizations- \$400.00 of which \$150.00 is refundable

Signature: _____ Telephone #: _____

Address: _____ Unit #: _____

Charges: _____ Paid: _____ Key # _____ Date Key sent: _____

Refund Available: _____ Date Sent: _____

Manager's Approval: _____

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